



## Volunteer Application

Thank you for your interest in the Silver City Museum Volunteer Program. Please tell us about yourself and how you can be a partner at the museum.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Preferred method of contact-check one: \_\_\_\_\_ phone or \_\_\_\_\_ email

(Email addresses are only used to communicate museum business and are not sold or shared.)

Emergency Contact:

1) \_\_\_\_\_ Phone \_\_\_\_\_

2) \_\_\_\_\_ Phone \_\_\_\_\_

Your Areas of Interest: (Please check all that apply.)

Front Desk Greeter

Museum Store

Educational Programs

Programs and Events

Exhibits-preparation

Exhibits-installation & teardown

Photography, Video Production

Maintenance Projects

Kids Activities

Collections

Photo Cataloging/ Scanning

Data Entry

Membership

Public Relations

**Volunteers will receive a free membership which includes newsletters and emails, invitations to members-only exhibit openings, and store discounts after completing 100 volunteer hours.**

Work, Education, Museum, Volunteer Experience, Special Skills, Hobbies

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Computer Skills \_\_\_\_\_

Please circle days available: Tuesday Wednesday Thursday Friday Saturday Sunday

### **Silver City Museum Volunteer Agreement**

*The Silver City Museum will provide for you*

- Beneficial and life-enriching experiences
- Orientation and training sessions, detailed job descriptions, specialized training for specific jobs such as research and collections

*The Silver City Museum asks that you*

- Work the agreed number of hours that are acceptable to both you and the museum. If unable to work a designated shift, contact the Volunteer Manager or Administrative Assistant as soon as possible, (at least 24 hours before your shift).
- Choose an assignment within your interests, availability, and abilities.
- Attend scheduled orientations and training sessions
- Conduct yourself in an appropriate, ethical manner.
- Follow town and museum rules and regulations.
- Do not discriminate or harass staff, patrons, or your fellow volunteers based on race, color, religion, sex, ethnicity, disability, national origin, age, or sexual orientation.

I agree to serve as a volunteer of the Silver City Museum under these terms.

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Volunteer Signature

Date

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Silver City Museum Volunteer Manager

Date

Volunteer Manager (575) 597-5722  
[volunteermanager@silvercitymuseum.org](mailto:volunteermanager@silvercitymuseum.org)

Museum (575) 538-5921  
[info@silvercitymuseum.org](mailto:info@silvercitymuseum.org)

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